

Request for Absence due to trip or other future event

*****This form should be completed at least 2 weeks prior to trip/event.*****

Date: _____

Dear Mr. Stowe:

I am requesting permission for _____ to be
absent from school on _____ due to the
following reason(s): _____
_____. I realize if permission is
given from the school, that I will make all efforts to get all work ahead of
time to be completed by my return date.

Thank you,

Parent Signature